This information relates to reviewing the content of the Awareness Training and the Code of Conduct.

Log into your Adsafe e-learning account at: <u>https://elearning.adsafe.org.au/</u>.

Click on "Goal Centre" as per the snip below (top left-hand corner of your screen):

<b>Adsafe</b>	≣ વ
(2) Dashboard	Goal Centre
Goal Centre	
Transcript	
Goals Catalogue	
Standard Reports	

Click on the "Completed" button:

Adsafe	≡ ۹
(?) Dashboard	Goal Centre
Goal Centre	
Transcript	[Q] In Progress ☐ 20 Completed
📫 Goals Catalogue	
🕻 Standard Reports	

Click on the right-facing arrow at the right-hand side of the screen adjacent to the Code of Conduct and/or Awareness Training. The arrow will spin downwards and the "review" button will be shown.

Goal Centre			
10 In Progress			
CODE OF Conduct	100%. 14 Mar 2019	Cancel	<u>~</u>
Code of Conduct 0	Completed On 14 Mar 2018		Review
Compliance Assistant Information	07 Jun 2020	Cancel	>
Safer Churches Awareness Training	100%, 20 Apr 2022	Cancel	<b>×</b>
Awareness Training 🖲	Completed On 20 Apr 2022 Volid Until 19 Apr 2025	•	Review

Click on the "review" button to see the content you have already completed. "Reviewing" does not mean you will complete the Code or Training again with a new date of completion; it is simply having another look at it.