

These interview questions are suitable for use when contacting referees regarding prospective staff and volunteers that are new to your church or entity. This is important for persons being considered for a church governance role or for a role working with children or young people under 18 years.

Please feel free to adapt these questions or ask additional ones as required.

It is recommended that written notes are attached and filed with the Referee Check Consent Form (part of the Volunteer Information Form document) for future reference.

DETAILS

Applicant Name: _____

Referee Name: _____

Interviewed by: _____

Interviewer's Job Role: _____

SAMPLE QUESTIONS

1. How long have you known _____ for, and in what capacity?
2. Comment on _____'s background, including your knowledge of any volunteer or paid child-related or community or leadership work.
3. What qualities, skills and aptitudes of _____ that you have observed would make them suitable for the role?
4. What reservations (if any) do you have regarding _____?

NOTES

1.

2.

3.

4.

tick if more notes on rear of page