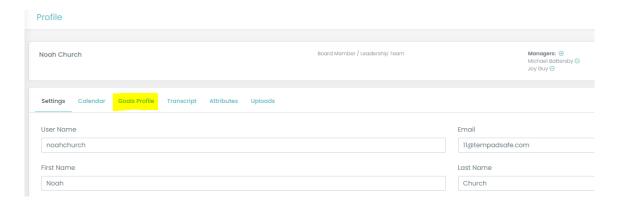How do I know if people in my church are compliant with the Adsafe Awareness Training and the Code of Conduct elements?

Log into your Adsafe account at: https://elearning.adsafe.org.au/ This will load up your 'dashboard'. Scroll down the page a little (if necessary) and you will see a list of names in your Team View.

Adjacent to each person's name is a red rectangle if they are non-compliant and a green rectangle is they are compliant. This compliance information is based on the job position/s they have listed in their account profile. Hover your mouse over the red rectangle to see a pop-up of what element/s need to be completed.
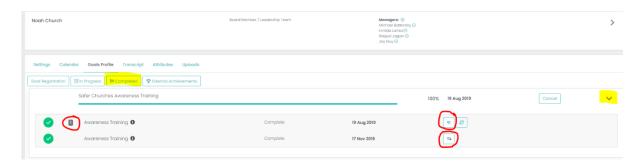
For more detail click on the name of one of the learners. Click on the "Go To Profile" button at the bottom of the pop-out menu. Their account details will load up like this (this is one of our test accounts). Click on the "goals profile" tab as highlighted in yellow.

Any uncompleted elements (or Training soon to expire) will automatically show like this with a grey line underneath:

Click on the "Completed" button to find out the details of what has been completed:

In this case, it shows that Awareness Training was been completed on 19 August 2019. If you click on the right-facing arrow at the right-hand side of the screen (as highlighted in yellow), it will spin downwards and list details of any previous Training. By clicking on the black box (as circled in red) it will load any previous versions of the Training completed, in this case 17 Nov 2016. To generate a Certificate for a person, click on the white box on the right-hand side of the date (as circled in red).